



## FY 2018-2019 Invoicing Schedule

Billing Cycle Number	Billing Period Start Date	Billing Period End Date	Net 15 Payment Date	Net 30 Payment Date
1	10/1/2018	10/27/2018	11/13/2018	*
2	10/28/2018	11/24/2018	12/11/2018	*
3	11/25/2018	12/22/2018	1/8/2019	*
4	12/23/2018	12/31/2018	1/17/2019	*

\* Supplier MUST send CAI an invoice on their company letterhead for each billing period no matter which payment terms selected. Please review your sub agreement and invoicing instructions found on the supplier portal at [dc.compaid.com](http://dc.compaid.com) for complete details. Suppliers who select net 15 payment terms will be paid based on above schedule. Suppliers who chose net 30 payment terms will be paid 30 days from receipt of valid invoice.

**Labor worked after January 1, 2019 will be paid via automated payments through Workday. Suppliers DO NOT send invoices for any approved labor worked after this date. See "2019 Supplier Payment Schedule" for details.**