

**AMENDMENT TO THE Georgia IT Temporary Staffing Services Contract**  
**SUBCONTRACTOR AGREEMENT**  
**Version 4**

This Amendment to the Subcontractor Agreement between **Computer Aid, Inc. (as “Contractor”)**, and **the Subcontractor named below (as “Subcontractor”)** (the “Subcontractor Agreement”).

1. Paragraph 5a is revised as follows:

5a. Payment terms – T&M Services Subcontractor is not required to submit invoices to the Contractor. Contractor shall use its best efforts to pay all Customer approved time for the month on the 30th calendar day after the invoice date, subject to timely payment from the customer (example: Invoice will be dated June 8 for time from May1 through May31 and would be paid by July 8).

**3%/2 Day Option** - Subcontractor shall have the option to be paid on the 8th day of the subsequent month for the previous month’s labor that is approved in the VMS no later than the 5th day of the subsequent month, subject to a discount of three percent (3%) of the invoice amount to be retained by the Contractor. All time not approved by the Customer within the VMS by the 5th day of the subsequent month, but approved in the VMS by the 19th day of the subsequent month shall be paid on the 23<sup>rd</sup> day of the subsequent month, subject to a discount of one percent (1%) of the invoice amount to be retained by the Contractor. All time not approved by the Customer in the VMS by the 19th day of the subsequent month shall be assigned an invoice date of the approval date and be paid 15 days after the approval date, subject to a discount of one percent (1%) of the invoice amount to be retained by the Contractor. Once the 3%/2 Day option is selected by the Subcontractor, it cannot be changed by Subcontractor for a period of six months. To be clear, if the Subcontractor selects the 3%/2 Day option, the Contractor has the option for each Payment Cycle, to accept the 3% discount and pay on the 8th day of the subsequent month as previously described, or to forego the discount and pay the full invoice amount on the 30th calendar day following invoice date at its sole discretion.

**1%/ 15 Day Option** - Subcontractor shall have the option to be paid on the 23rd day of the subsequent month (15 days from invoice date) for the previous month’s labor that is approved in the VMS by the 19th day of the subsequent month, subject to a discount of one percent (1%) of the invoice amount to be retained by the Contractor. All time not approved by the Customer within the VMS by the 19th day of the subsequent month shall be assigned an invoice date of the approval date and be paid 15 days after the approval date, subject to a discount of one percent (1%) of the invoice amount to be retained by the Contractor. Once the 1%/15 Day option is selected by the Subcontractor, it cannot be changed by Subcontractor for a period of six months. To be clear, if the Subcontractor selects the 1%/15 Day option, the Contractor has the option for each Payment Cycle, to accept the 1% discount and pay on the 15<sup>th</sup> day after invoice date as previously described, or to forego the discount and pay the full invoice amount on the 30th calendar day following invoice date at its sole discretion.

2. The payment terms options located after the signature lines on the Subcontractor Agreement are revised as follows:

**Subcontractor agrees to the following T&M payment terms (Initial one):**

       **3%/2 Day Option (Subject to a discount of three percent (3%) of the invoice amount to be retained by Contractor if paid on the 8<sup>th</sup> day, as per section 5 of this Agreement.** The Contractor has the option, at its sole discretion, for each Payment Cycle, to accept the 3% discount and pay on the 8<sup>th</sup> Day or to pay the full invoice amount on the 30<sup>th</sup> day after the invoice date. **These payment terms shall be effective for 6 months and may then be changed at the request of the Subcontractor.**

       **1%/ 15 Day Option (Subject to a discount of one percent (1%) of the invoice amount to be retained by Contractor if paid on the 23rd day, (15 days from invoice date) as per section 5 of this Agreement.** The Contractor has the option, at its sole discretion, for each Payment Cycle, to accept the 1% discount and pay on the 23rd Day or to pay the full invoice amount on the 30<sup>th</sup> day after the invoice date. **These payment terms shall be effective for 6 months and may then be changed at the request of the Subcontractor.**

       **Net 30 Days after invoice date. These payment terms shall be effective for 6 months and may then be changed upon mutual agreement by the Contractor and Subcontractor.**

3. The remainder of the Subcontractor Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the authorized parties below have executed this Amendment on the date appearing next to their names.

ATTEST:

\_\_\_\_\_

CONTRACTOR  
CAI (Computer Aid, Inc.)

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_, 2020

SUBCONTRACTOR

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_, 2020