### Overview

The Arkansas IT Contingent Labor Contract is used by State Hiring Managers to find contract labor for temporary time and materials (T&M) positions, <u>OR</u> contract with a qualified vendor who can successfully complete deliverables-based statement of work (SOW) projects.

On the T&M side, there are 28 job titles that cover a broad range of services, experience levels, and skills. These titles have not-to-exceed hourly rates based on the latest market conditions in Arkansas.

On the SOW side, there are 15 specialty areas that encapsulate the various projects currently in demand throughout Arkansas.

## Managed Service Provider

Computer Aid, Inc. (CAI) has been selected to manage all aspects of this contract:

- Agency consultation
- Response management and performance oversight
- Candidate and SOW evaluation
- Interview facilitation
- Invoice processing
- Help desk support

In short, CAI finds qualified people and handles the administrative burden while you manage your initiatives.

## **Benefits**

This procurement vehicle provides:

- A CAI account manager with decades of IT staffing experience to help you succeed
- A web-based workflow, requisitioning, and time reporting/approval tool that can be accessed anytime, anywhere
- A set of performance-based service level agreements (SLAs) that ensure quality
- An open network of vendors, affording equal opportunity to all businesses
- Customizable reports that provide visibility into all stages of the procurement process

# Supplier Diversity

CAI believes minority business enterprises (MBEs) should be given the opportunity to succeed under this contract. Therefore, we use the following outreach techniques:

- Meet with prospective vendors and explain the contract
- Share best practices and provide training
- Broadcast potential opportunities

### Contacting CAI

If you need to find a person for your organization, please contact CAI's Account Manager, Tommy Tompkins at **501-249-6388** or **tommy.tompkins@cai.io**.