



July 29, 2019

Ms. Ellen Sigl
Computer Aid, Inc. (CAI)

Dear Ms. Sigl:

As you are working to onboard the various Staffing Resource Providers (SRPs), we believe it is important to convey accurate and up-to-date information regarding our IT Temp Services transition. We are grateful for CAI's efforts and we believe CAI's program will provide the latest in best practices for sourcing and managing the State's IT contingent labor.

In light of recent stakeholder questions, we would appreciate your help in communicating the following information to our current SRPs. Please feel free to attach this correspondence when sharing information with the SRPs.

- The Department of Administrative Services (DOAS) is implementing a new statewide contract for IT Temporary Services (99999-001-SPD0000149) with Computer Aid, Inc. (CAI). Contract #SWC70768 with Covendis is being replaced and new staffing requests can no longer be placed with Covendis. Furthermore, current temporary services as managed under the Covendis contract will be moved to the new contract managed by CAI.
- The majority of State agencies will begin their transition to the new statewide contract in August 2019. In fact, many State entities are eager to move forward as quickly as possible. DOAS has targeted a transition completion date of December 31, 2019. DOAS will be working alongside CAI with each agency to manage the transition efforts and ensure this deadline is met.
- As the SRP or consulting firm of record, it is your responsibility to communicate transition information to your resources currently providing services under the Covendis contract. It is very important for these individuals to understand the actions of the State and CAI.
- The new statewide contract with CAI for IT Temp Services is a mandatory source of supply for hourly and milestone based temporary IT services. Therefore, all SRPs must enroll in the new SRP network managed by CAI in order to continue providing these services to the State of Georgia.
- For those SRPs that have already enrolled in the CAI network, we appreciate your support and your help through this transition. We thank you for your willingness to continue providing skilled, high-quality IT resources to the State.
- For those SRPs that have not completed their CAI enrollment process or have not responded to CAI's communications, we respectfully request that you expeditiously contact CAI to resolve any issues and



Brian P. Kemp
Governor

J. Alexander Atwood
Commissioner

complete your enrollment. CAI staff is ready to work with you so that together, we can provide a robust and responsive staffing network.

- Finally, it has come to the State's attention that some SRPs are capitalizing on this transition by implementing hourly pay rate increases for their IT temporary staff currently on assignment with State agencies, thus increasing the SRP's compensation. This should not be done without prior discussion or approval from the State agency/customer representative.

Again, we appreciate your team's hard work and your efforts on our behalf.

Respectfully,

A handwritten signature in blue ink that reads "Janet Pytelewski".

Janet Pytelewski
Deputy State Purchasing Officer

Copy to: McCall Ginsberg (DOAS Legal)
Scott Edwards (CAI)
Sharon Hunter (CAI)