



September 1, 2023

Mr. Todd Gromett
Computer Aid, Inc.
1390 Ridgeview Dr,
Allentown, PA 18104

Re: Notice of Contract Award and Notice to Proceed ICPA Contract No. CIT01233567 –
Information Technology Contingent Managed Labor Services VA-210625-CAI

Dear Mr. Grommet,

The Washington Metropolitan Area Transit Authority (WMATA) hereby accepts your proposal response received on August 29, 2023; respectively, based on Intergovernmental Cooperative Purchasing Agreement ICPA # CIT011233567. The utilization of Contract VA-210625-CAI is to notify Computer Aid, Inc. of WMATA's intent to utilize the Information Technology Contingent Managed Labor Services contract referenced above. This award shall be used by WMATA in an amount not to exceed \$25,000,000.00.

The period of performance for this contract is for a one base year with 4 one year option periods as defined in Contract# VA-210625-CAI and authorized by VA-210625-CAI.

A Conformed Contract will follow this Notice to Proceed letter, which will consist of the following documentation:

1. Award Letter;
2. Solicitation, Offer and Award Form
3. COTR Delegation Notice;
4. ICPA CIT01233567 dated August 29, 2023, 2023, containing mutually agreed terms and conditions;
5. VA-210625-CAI
6. Certificate of Insurance;

The work will be performed under the auspices of the Contracting Officer's Technical Representative (COTR), Mr Al Pegram. who can be reached via email at apegram@wmata.com.

If you have any questions or concerns regarding the information provided within this notice, please contact Sherry A. Caison, Contracting Administrator, via e-mail scaison@wmata.com for assistance.

Sincerely,

Sherry A. Caison

Sherry A. Caison
Contract Officer
Office of Procurement and Finance

**Washington
Metropolitan Area
Transit Authority**

300 7th Street, SW
Washington, DC 20024
202-962-1234

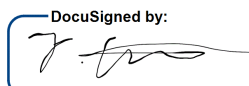
wmata.com

A District of Columbia,
Maryland and Virginia
Transit Partnership



Date Received and Acknowledged: 9/1/2023

By: Abe Hunter, Computer Aid, Inc.

DocuSigned by:


Signature ED200A58D66B4AE...

Abe Hunter Evp
Type Name and Title

**Washington
Metropolitan Area
Transit Authority**

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Washington, DC 20024
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